

**THE WOODLANDS FIREFIGHTERS' RETIREMENT SYSTEM  
MINUTES FROM THE MEETING OF THE BOARD OF TRUSTEES  
DECEMBER 9, 2016  
12:00 P.M.**

**Those present were:**

Anthony Fasone, Trustee	Woodlands Firefighters' Retirement System
Erik Secrest, Trustee	Woodlands Firefighters' Retirement System
Doug Adams, Chairman	Woodlands Firefighters' Retirement System
Chuck Campbell, Attorney (by telephone)	Jackson Walker LLP
Jennifer Hanna	Plan Administrator
Andrew Pitre, Trustee	Woodlands Firefighters' Retirement System
Susan Welbes, Trustee	Woodlands Firefighters' Retirement System
Monique Sharp, Trustee	Woodlands Firefighters' Retirement System

**Absent:**

Jeff Johnston, Trustee	Woodlands Firefighters' Retirement System
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1. Pledge of Allegiance
2. Called to order @ 12:10 p.m.

**No Public Comments at this time.**

**Consent Agenda**

**All Items under this section, Consent Agenda, are considered to be routine by The Woodlands Firefighters' Retirement System Board and may be enacted by one motion. If discussion is desired, any item may be removed from the Consent Agenda and will be considered separately.**

3. Consider approving the consent agenda items for each of the following:
  - A) Financial Statements for November 2016.
  - B) Review and consider approving minutes of the November 11, 2016 regular Board of Trustees Meeting.
  - C) Approval of Present Invoices.
  - D) Approve New/Update Form 100s

Motion by Anthony Fasone, seconded by Erik Secrest to approve the consent agenda items as presented. Motion Passed.

**Items for Individual Consideration**

4. Motion by Doug Adams, seconded by Erik Secrest to table with no action regarding the approving benefit consideration. Motion Passed.
5. No action only discussion regarding approving ballot for membership vote of benefit consideration.
6. Motion by Susan Welbes, seconded by Anthony Fasone to accept STMM report as presented. Motion passed.
7. Motion by Susan Welbes, seconded by Anthony Fasone to approve the 2017 Budget. Motion passed.
8. Motion by Doug Adams, seconded by Monique Sharp to approve the 2017 meeting dates and conferences with changes agreed upon with discussion. Motion Passed.

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9. Discussion only regarding moving forward with The Township's auditor to include services for the TWFRS for the 2016 annual audit. We will place on agenda next month to follow up once Monique provides the board a price for this service.
10. Motion by Susan Welbes, seconded by Doug Adams to approve the re-election by acclamation Trustee Position currently held by Jeff Johnston for the term January 1, 2017-December 1, 2019. Motion Passed.
11. Motion by Susan Welbes, seconded by Anthony Fasone to approve the Foster and Foster Actuarial Service Agreement. Monique Sharp opposed motion. Motion passed.
12. No recess to Executive Session.
13. Call for future agenda items at this time are to include Drop, Auditor, and trustee position currently held by Anthony Fasone.

Motion by Doug Adams, seconded by Anthony Fasone to adjourn at 1:06 p.m. Motion passed.